

Meeting Minutes

Mary Lin Elementary School
 Date: **Thursday, August 22nd, 2019**
 Time: **6:00pm**
 Location: **Mary Lin Media Center**

- I. Call to order: 6:05
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Sharyn Briscoe	Present
Parent/Guardian	Stacey Stewart	Present
Parent/Guardian	Iryna Gamble	Present
Parent/Guardian	Navneet Kaur	Present
Instructional Staff	Caitlin Nail	Present
Instructional Staff	Michell Carter	Present
Instructional Staff	Tanesha Bellard	Present
Community Member	Jill Hall	Present
Community Member	Vacant	N/A
Swing Seat	Vacant	N/A

Quorum Established: **Yes**

III. Action Items

- a. **Approval of Agenda:** Motion made by: **Michell Carter**; Seconded by: **Stacey Stewart**
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion Passes
- b. **Approval of Previous Minutes:** *List amendments to the minutes:* None.
 Motion made by: **Michell Carter**; Seconded by: **Stacey Stewart**
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion Passes

- c. **Fill Vacant Positions** Principal Briscoe reviews rules for filling vacant seats. Sharyn Briscoe will serve as the interim Chair for this meeting, and Jill Hall will serve as the interim Secretary.

Open Position:	Swing Seat
Nominee's Name:	Melissa Tijerina (nominated by Principal Briscoe)
GO Team Members In favor	All
GO Team Members Opposed	None
GO Team Members Abstaining	None

- d. **Fill Open Community Member Seat:** This nomination and vote was tabled and will be addressed at a later date after conversation has been had with potential nominees. This is now the only vacant position.

Open Position:	Community Member
Nominee's Name:	N/A
GO Team Members In favor	N/A
GO Team Members Opposed	N/A
GO Team Members Abstaining	N/A

- e. **Election of Officers**

- i. **Chair: Result:** [Stacey Stewart](#)

Officer Position:	Chair
Nominee's Name:	Stacey Stewart
GO Team Members In favor	All

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GO Team Members Opposed	None
GO Team Members Abstaining	None

ii. Vice Chair: Result: [Michell Carter](#)

Officer Position:	Vice Chair
Nominee's Name:	Michell Carter
GO Team Members In favor	All
GO Team Members Opposed	None
GO Team Members Abstaining	None

iii. Secretary: Result: [Tanesha Bellard](#)

Officer Position:	Secretary
Nominee's Name:	Tanesha Bellard
GO Team Members In favor	All
GO Team Members Opposed	None
GO Team Members Abstaining	None

iv. Cluster Representative: Result: [Iryna Gamble](#)

Officer Position:	Cluster-Representative
Nominee's Name:	Iryna Gamble

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GO Team Members In favor	All
GO Team Members Opposed	None
GO Team Members Abstaining	None

f. **Set GO Team Meeting Calendar**

	Date	Time	Location	Public Comment (Yes/No)
1	Thursday, September 26 th	5:00pm	ML Media Center	Yes
2	Thursday, October 24 th	6:00pm	ML Media Center	Yes
3	Tuesday, December 3 rd	5:00pm	ML Media Center	Yes
4	Thursday, January 30 th	6:00pm	ML Media Center	Yes
5	Thursday, February 20 th	5:00pm	ML Media Center	Yes
6	Thursday, March 19 th	6:00pm	ML Media Center	Yes
7				
8				

Review and Approve Public Comment Format Public Comment Format is on the school website. Nothing was amended, and Public Comment is allowed at all meetings. Motion to adopt made by: Caitlin Nail; Seconded by: Tanesha Bellard
 Members Approving: All
 Members Opposing: None

Members Abstaining: None

Motion Passes

Review and Adopt GO Team Norms No amendments were made, and the format is on the school website.

Motion made by: [Michell Carter](#); Seconded by: [Tanesha Bellard](#)

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

IV. **Discussion Items** [Principal Briscoe](#) introduced the Discussion Items within her [Principal's Report](#).

V. **Information Items**

Principal's Report Mary Lin is over-enrolled. Based on the Student Success Formula, the school earns a fixed amount of money per student as weighted by various criteria. [Principal Briscoe](#) outlines some of the criteria. She made the recommendation that Mary Lin be funded at 669 students, but Mary Lin has 707 students as of today. We are currently going through a 15-day count (ends August 30th) to level enrollment and funding. The funding isn't weighted. Mary Lin will either get funding for another teacher or acquire a teacher from an under-enrolled school based on the numbers. The higher enrollment indicates a trend is happening in the neighborhood, meaning there will potentially be space issues in the future. [Briscoe](#) also shared that Mary Lin has implemented a new student handbook and can be found on the school website.

- **Announcements** [From the GoTeam Office](#): A new app and a new communication/customer service solution called "Let's Talk!" is now up and running. The GoTeam Summit is Saturday, September 28th from 9:00-2:00 at King Middle School. Three members from our school's team are asked to attend.

VI. **Adjournment**

Motion made by: [Michell Carter](#); Seconded by: [Tanesha Bellard](#)

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 7:01

Minutes Taken By: [Caitlin Nail](#) and [Jill Hall](#)

Position: [Secretary](#) and [Interim Secretary](#)